



**DICKY BEACH SURF LIFESAVING CLUB
PROCEDURE NO. ADM015
CARNIVAL ACCOMMODATION**

Document Control

Version Control

Date	Version	Details	Author
29.10.2018	1	Initial policy	Secretary
25.05.2020	2	Annual review of policy	Secretary

1. Purpose and Background

- 1.1 The Dicky Beach Surf Lifesaving Club Inc. values its members and has identified the importance of assisting members to allow them to attend Australian Titles, World Titles and those chosen to represent Queensland at Inter-State Championships.
- 1.2 This policy/procedure applies to those members outside of the Junior Activities competition.
- 1.3 This policy/procedure ensures inclusiveness, fairness and equity to all competing athletes in all disciplines.

2. Policy Statement

- 2.1 Where financially viable, the club will assist members with their accommodation when competing at Australian and World Life Saving Titles and to those members chosen to represent Queensland at Inter-State Championships, where accommodation is not supplied as part of the team.

3. Applicability:

- 3.1 This procedure applies to all members of the Dicky Beach Surf Life Saving Club. The responsibility of implementing this policy/procedure rests with the Board, the Surf Sports and Competition Committee and the Fundraising Sub-Committee.

4. Statutory/Constitution/By-Laws Requirements

- 4.1 This procedure specifically relates to By-Laws 9.1, 9.2, 9.6 and 9.8.

5. Considerations

- 5.1 This procedure only applies when the club has sufficient funds to support the applications submitted by members.



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- 5.2 The member or team must clearly abide to the requirements as outlined in the procedures section of this document to be considered for accommodation subsidy.
- 5.3 This policy does not apply to officials and paid coaches.
- 5.4 This policy only applies to Australian Titles, World Titles and a person or team selected to represent Queensland in interstate surf lifesaving events.
- 5.5 To be considered for accommodation subsidy the athlete or team must have attended 75% of schedule training program approved by the Surf Sports and Competition Committee.
- 5.6 The athlete and team members must have completed their required patrol hours. Athletes who have applied for patrol exemptions will not be eligible for any accommodation subsidy.
- 5.7 All applications for accommodation are to be submitted to the Surf Sports and Competition Committee by August of the competition year.

6. Procedures

- 6.1 Should an athlete or team elect to participate in any Australian Titles, World Titles or Queensland representative and intend to request for accommodation subsidy, they must make application on the relevant form (see attachment 1).
- 6.2 This application will be considered by the Surf Sports and Competition Committee. This committee is to examine the patrol hours and attendance at training to ensure the athlete has met the requirements for consideration.
- 6.3 The athlete, team or coach should identify to the Surf Sports and Competition Committee, the location, cost of any accommodation. No bookings should be made without the approval of this committee and endorsement of the Board.
- 6.4 To assist with the subsidisation of accommodation, athletes and coaches are to inform the Fundraising Sub-Committee who will allocate or consider any fundraising initiatives to maximise the funds available to the athletes. All fundraising activities must be approved by the Fundraising Sub-Committee.
- 6.5 The Fundraising Sub-Committee will record athlete's commitment to fundraising events and subsidies will be aligned with their effort in this regard.
- 6.6 The Board may also consider a further subsidy if the athlete or team medal at their State event, again, subject to club finances.
- 6.7 IRB athletes will also be considered for a further subsidy should they assist the club with water safety duties at carnivals over the course of the season.



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- 6.8 There will be no set amount for subsidy. Upon obtaining an application for Accommodation subsidy, the Surf Sports and Competition Committee is to either approve or not approve the application. The application is then to be forwarded to the Finance Officer who will liaise with the Fundraising Committee, and the Finance Committee to identify the subsidy to be granted.
- 6.9 The Finance Officer will then forward to the Board for their final approval.

Authority

John Scott
President



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Attachment One

Name	
Contact Phone No	
Name of Carnival where accommodation is applied for	(include location, what representative level)
Date Accommodation is required	
Proposed Costs	
Is this accommodation to be shared with other members	(If so state names)
Identify the patrol hours performed by you in the current season	(Obtain from Surf Guard)
Signed confirmation that you have attended 75% of training during the season	(Signature from coach required)
Identify the fundraising activities you have performed during the current season.	(A signature from the Fundraising Committee Chairperson is to be obtained to confirm fundraising activities)
Identify the results obtained during the current season	
Any other pertinent information relating to this application	
Signature	
Date	